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1. GENERAL INFORMATION



1.0 CONTACT DETAILS

School Website www.pushkinlyceum.org.au

For easy reference, following is a list of people and their contact details

Position	Name	E-mail Address	Phone Number
Principal	Marina Makarova	mmakarov@optusnet.com.au	0411044758
Vice Principal	Irina Souvorova	i_suvorova@mail.ru	0448243730
VCE coordinator	Tatiana Viknyanskaya	tanyavik@tpg.com.au	0403044570
School Administration Officer	Svetlana Zhevelyuk	admin@pushkinlyceum.org	0400099511
Application for enrolment send to ⇒ (in a form of personal letter)	Pushkin Lyceum admin@pushkinlyceum.org		

ENROLMENT DATES FOR YEAR 2018

Enrolment 2018 First Round
Sunday 3th of December 2017
at 2:30pm - 3:30pm

Enrolment 2018 Second Round
Saturday 3rd of February 2018
at 10:00 am - 12.00pm

School bookshop is open on Saturday 3rd of February 2018

From 11:00 pm to 1:00 pm
(New and second-hand books are available)

February 4th 2018
School academic year starts.

1.1 2018 Calendar of School Events.

Date	Event
Sunday, 4 th February 2018	Term 1 commences
Sunday, 18 February 2018	Maslenitsa. Праздник Масленицы
Sunday, 25 March	Term 1 ends
1, 8 April	SCHOOL HOLIDAYS
Sunday 15 April	Term 2 commences
Sunday 6 th of May	Celebration of Day of Victory, 9 th of May. Theme lessons. School project "Бессмертный полк"
Sunday 13 May	Mothers Day.(Australia)
Sunday, 24 th June	Term 2 ends
1, 8 July	SCHOOL HOLIDAYS
Sunday, 15 July	Term 3 commences
Sunday, 2 September	Fathers Day. (Australia) Классные часы.
Sunday 23 rd September	Literature Club. (Художественные постановки.)
Sunday, 23 rd September	Term 3 ends.
Sundays, 30th September and 7th October	SCHOOL HOLIDAYS
Sunday, 14 th October	Term 4 commences
Sunday, 28 th October	Celebration of Grandparents Day. (Russia) Grandparents are welcome to school.
Sundays 4th and 11th	Parents teacher interview.
Sunday, 4 th November	Школьная олимпиада по русскому языку и литературе.
Sunday, November 25 th 2018	**Open Day. All students wear school uniform.
Sunday, 16 th December, 2018	Term 4 ends New Year Celebration End of the Year School Fete

1.2 SCHOOL CALENDAR 2018

Term 1	February	4	11	18*	25
	March	4	11	18	25
Holidays	April	1	8		
Term 2	April	15	22	29	
	May	6	13*	20	27
	June	3	10	17	24
Holidays	July	1	8		
Term 3	July	15	22	29	
	August	5	12	19	26
	September	2*	9	16	23*
Holidays	September	30			
	October	7			
Term 4	October	14*	21*	28*	
	November	4*	11	18*	25
	December	2	9	16	School Fete

Please pay attention!!!

Public Holidays do not affect school timetable.

1.3 SCHOOL CALENDAR 2018 (VCE 3/4)

Term 1	February	4	11	18	25
	March	4*	11	18	25
Holidays	April	1	8		
Term 2	April	15	22	29	
	May	3*	13	20	27
	June	4	10*	17	24
Holidays	July	1*	8		
Term 3	July	15	22*	29	
	August	5	12	19	26*
	September	2	9*	16	23
	September	24*	26*	27*	30*
	October	1*	3*	7*	
Term 4	October	4	11	18	25
	November	6*	13	20	27
	*SEC	*SAC 1	*SAC 2	*SAC 3	
	Unit 3	04/03	29/10	03/06	
	Unit 4	22/07	26/08	09/09	
	** Trail Oral Exam		Two sessions	1/07	
	*** Trail Written Exam		Two sessions	03/10	
	10 am – 12:30 pm			07/10	
	** T- St (1 hour indiv. consultation with the teacher)				
	November			Graduation night	

***Important Information for all VCE students.

For successful completion of VCE subject students are allowed to be absent not more than 10% per academic year.

Please pay attention!!!

Public Holidays do not affect school timetable.

2. SCHEDULE OF FEES 2018

2.0 REGISTRATION FEE

\$45.00 registration fee is payable with an application for enrolment for new students. This fee is not refundable.

2.1 ADMINISTRATION FEE

Administration fee is paid annually and in advance.

Year level	
Prep 1 - Year 10	\$55.00
Year 11 – 12 (VCE)	\$60.00
Single subject	\$45.00

2.2 MATERIAL EXPENSES FEE

Material expenses fee is payable for every student upon enrolling at the Pushkin Lyceum.

Material Expenses are calculated in consideration of \$210.00 Government Payment awarded to The Pushkin Lyceum for every student only when an official enrolment form is submitted for that student in due time every year. If the parent/guardian fails to submit the official enrolment form in due time a Full Fee amount will be issued for that student.

Year level	With \$215.00 Government payment	Full fee
Prep 1	\$45.00	
Prep II - Year 4	\$42.00	257.00
Year 5 – 10	\$57.00	272.00
Year 11 – 12 (VCE)	\$110.00	
Single subject	\$30.00	150.00

Material expenses include a provisional set of materials for every student. If the provisional materials (booklets or other) are lost by the student additional photocopies of handouts/or booklets must be purchased by the parents or hired from school.

Cost of textbooks is not included in this fee and parents/guardians must pay for them separately.

2.3 Functions Fee

Different functions take place during the year. In order to cover their production costs the fee of **\$25.00** applies for every student per year.

2.4 SCHOOL FEES

All school fees including tuition fees are subject of 2018 rental cost and may be changed at the beginning of the year.

All school fees including tuition fees are payable in advance.

An invoice is issued and handed out to every student **2 WORKING DAYS BEFORE THE END OF THE CURRENT TERM.**

Payment of school fees (or amount stated on the invoice) is due to be paid before the beginning of the following term. Overdue accounts will incur a 5% penalty fee.

If you do not receive an invoice for the following term, it is **YOUR RESPONSIBILITY** to contact the school before the end of the current term.

10/12/17 - 11/02/18	Annual Fees due (7% discount available for annual payments)
10/12/17 - 11/02/18	Semester 1 Fees due (5% discount available for semester payments)
04/02/18	Term 1 Tuition Fees due
15/04/18	Term 2 Tuition Fees due
24/06/18 – 22/07/18	Semester 2 Fees due (5% discount available for semester payments)
15/07/18	Term 3 Tuition Fees due
14/10/18	Term 4 Tuition Fees due

TUITION FEES FOR 2018

Year Level	Annual Fee		Semester Fee		Term Fee	Term Fee Late
	Full amount	7% off	Full amount	5% off	Regular	5% plus
Year Prep	\$1,255.75	\$1,167.85	\$627.87	\$596.49	\$313.94	\$329.64
Year Prep (school Children)	\$1,201.73	\$1,117.60	\$600.86	\$570.82	\$300.43	\$315.46
Year 1-7	\$1,201.73	\$1,117.60	\$600.86	\$570.82	\$300.43	\$315.46
Year 8	\$1,255.75	\$1,167.85	\$627.87	\$596.49	\$313.94	\$329.64
Year 9	\$1,396.87	\$1,299.09	\$698.43	\$663.52	\$349.22	\$366.68
Year 10 -11 VCE Unit 1-2, Unit 3-4	\$1,458.61	\$1,356.50	\$729.30	\$692.84	\$364.65	\$382.89
Subjects Fees						
VCE Maths Group of 4	\$1,764.00	\$1,640.52	\$882.00	\$837.90	\$441.00	\$463.05
Maths 3-6 in class	\$721.04	\$670.56	\$360.52	\$342.49	\$180.26	\$189.28
Maths 7-8 in class	\$829.08	\$771.04	\$414.54	\$393.81	\$207.27	\$217.63
Math 9-10 in class	\$882.00	\$820.26	\$441.00	\$418.95	\$220.50	\$231.53
Private Lessons (3 - 8)	\$2,057.27	\$1,913.26	\$1,028.63	\$977.20	\$514.32	\$540.04
Group of 2	\$970.20	\$902.29	\$485.10	\$921.69	\$242.55	\$254.68
Russian						
Russian (2h) in class	\$854.44	\$794.63	\$427.22	\$405.86	\$213.61	\$224.29
Russian Private 1 h	\$1,870.94	\$1,739.98	\$935.47	\$888.70	\$467.74	\$491.12
Russian Private 45min	\$1,443.17	\$1,342.15	\$721.59	\$685.51	\$360.79	\$378.83
VCE Private	\$2,332.89	\$2,169.59	\$1,166.45	\$1,108.12	\$583.22	\$612.38
VCE Group of 2	\$1,764.00	\$1,640.52	\$882.00	\$837.90	\$441.00	\$463.05
Group of 2	\$970.20	\$902.29	\$485.10	\$921.69	\$242.55	\$254.68
Group of 3-4	\$749.70	\$697.22	\$374.85	\$712.22	\$187.43	\$196.80

2.6 FEES FOR CORRESPONDENCE COURSE

2.6.1 REGISTRATION FEE

\$45.00 registration fee is payable with an application for enrolment for new students. This fee is not refundable.

2. 6.2 ADMINISTRATION FEE

Administration fee is paid annually or per term and in advance.

Year level

Prep 1 – Pre VCE one subject	\$49.00/\$12.25 per term
VCE 11/12	\$60.00/ \$15.00 per term

2. 6.3 MATERIAL EXPENSES FEE

Material expenses fee is payable for every student upon enrolling at The Pushkin Lyceum.

Material Expenses are calculated in consideration of \$215.00 Government Payment awarded to The Pushkin Lyceum for every student only when an official enrolment form is submitted for that student in due time every year. If the parent/guardian fails to submit the official enrolment form in due time a Full Fee amount will be issued for that student.

Year level	With \$210.00 Government payment	Full fee for students enrolled to Pushkin Lyceum after 1/04/2018
Prep	\$12.00	
Year 1 – Pre VCE one subject	\$12.00	\$227.00
Year 1 – Pre VCCE two subjects	\$18.00	\$233.00
Year 1 – Pre VCCE 3 subjects or more	\$28.00	
VCE Russian	\$50.00	\$265.00

*** If the provisional materials (booklets or other) are lost by the student, additional photocopies of handouts/or booklets must be purchased by the parents or hired from school.

***Cost of textbooks is not included in this fee and parents/guardians must pay for them separately.

One subject	1 hour	Two subjects or more / 1 hour
*Introduction hour	\$25.00	\$20.00 each subject
**Private lesson on Skype 60 min/ all Levels before VCE	\$32.00	\$30.00 each subject
**Private lesson on Skype 45min all Levels before VCE	\$28.00	\$25.00 each subject
***VCE Private on Skype 60 min	\$40.00	
***VCE private on Skype 45 min	\$35.00	
*Term/Year test correction and feedback	\$28.00	\$22.00 each subject
*One hour correction of submitted homework tasks and teacher feedback	\$25.00	\$20.00 each subject

* Compulsory hours / minimum hours

** Parents decide how many hours private hours they want to have per term.

*** The number of sessions per term is up to students and parents requirements.

2. 7 DISCOUNTS

2.7.1 Family Discounts

Where there are **2 or more children** from one family currently attending the School the following discounts will apply to **Tuition Fees only**:

Second Child	5% discount per term
Third Child	10% discount per term

The family discount does not apply to Studio fees.

2.7.2 Early Payment Discount

7% discount is available if the full year's tuition fee for 2018 is paid in full before the 11th of February 2018.

5% discount is available if the full semester fee is paid in full before the beginning of the next semester.

2.8 STUDIOS

Art studio, music studio and dance studio run at the Pushkin Lyceum*.

*subject to numbers of students attending

Please contact the school for further information on fees and session times.

METHODS OF PAYMENT

Payments can be made by cheque, money order, account transfer or cash.



1. Cash, Cheque payments can be made in Elwood campus.



2. Account transfer: **Pushkin Lyceum**
BSB 033-040
Account Number 275624

3. CONDITIONS OF ENROLMENT

1. "Pushkin Lyceum" accept children from 4 to 18 years old on the condition that a place in a class of an appropriate level is available.
2. All new students are required to attend an interview with the level coordinator before commencing studies. This is to ensure that, those who are accepted are likely to benefit from the course provided.
3. If the student's level is lower than the level of the available class, the School will recommend private classes in order to help the student to achieve the required level. The student will be transferred to the class ONLY after successfully passing the required tests.
4. The School reserves the right to refuse a place at the school if a student shows negative attitude to learning or cannot behave according to the School Code of Conduct.
5. If a student stops attending the school and at a later date wishes to return, she/he will not be permitted to return to Pushkin Lyceum while any part of previous fees remain unpaid.
6. A pro rata charge is made for new students entering the School for the first time after a term has commenced.
7. Parents or Guardians are responsible for ensuring that the student (of any age) is prepared for every class and has relevant materials. (i.e. books, pens, pencils)

Refund

1. If a child missed classes due to illness or other commitments, no refund will be made for this period. However, the tasks will be given and assessed.
2. Families taking leave overseas or long absence:
A holding fee of 25% of the applicable period is required if students take leave of absence from their studies at Pushkin Lyceum. The holding fee is not refundable even if you decide not to return to Pushkin Lyceum after the end of leave.
3. If a holding fee was not paid - a registration fee of \$45.00 will be applicable on return and placement with the class will be subject to availability.
4. If a student ceases to attend Pushkin Lyceum at any time after the commencement of the school term no refund will be made for the remaining portion of tuition fees. The refund of other fees may be made subject to the discretion of the Vice Principal.
5. In the case of choosing to leave the Pushkin Lyceum:
A written notice must be given to the school secretary or class teacher two weeks before the end of the current term, otherwise a charge equivalent to one term's fees will apply for the following term.
6. Parents are responsible for the payment of avoidable breakage or damage to hired premises property by a student.

Course outline

Our school program is run in an integrated way where subjects are not taught in isolation. The “integrated approach” allows for creativity, imagination, skills and knowledge to all develop in a natural way. This approach allows for “purpose” in learning and lends itself to creating a more interactive learning environment which surrounds the children in sounds, visuals and textural offerings.

The Early Childhood Learning Program

Early Childhood

Age 2 – 4: Playgroup

Playgroup for 2- 3-year-old children.

During each one-hours session children develop their gross and fine motor skills as well as learn Russian language through communication and role-play.

Age 4 – 5: Prep 1 and Prep 2

Children learn Russian language through communication and role-play, reading books and watching educational cartoons. In addition, they develop basic arithmetical and problem-solving skills, participate in different cultural activities and celebrations, sing and listen to music, draw and paint. *Art and Craft lessons and Chess Club are elective.*

▲ Russian Language

Letters and sounds, reading and handwriting, children’s rhymes, role-play.

▲ **Mathematics /Logics** Number, quantity, position & grouping, addition and subtraction. ■

Number Rhymes, Seasons & weather, Shapes & size, time.

▲ **Dance /Drama**

Movement, voice, character, performance.

Middle School

AGE 10 – 14: Year 5, 6, 7 and 8

In this age group students continue to learn Russian Language and develop their written and oral communication skills, Maths, History of Russia, Rhetoric and Literature.

▲ **Russian Language and Literature**

Written and oral communication, listening, reading and creative writing.
Russian literature.

▲ **Rhetoric**

Understanding cultural and language differences, written and spoken forms of speech, manners and gestures.

▲ **History and Culture of Russia**

▲ **Geography**

Earth as a Planet, Oceans and Continents; People and Countries.

▲ **Maths (in English)**

Algebra, Geometry; Problem solving

▲ **Drama**

Movement, voice, character & performance.

High School

AGE 15 – 17: Year 9 and 10.

In Year 9 and 10 students continue to master Russian Language skills including vocabulary and grammar, explore different styles of literature, and continue to learn different text types and kinds of writing.

Maths Methods (Algebra, Geometry, Calculus, Problem solving)

History of Russian Cultural and Historical events. Rhetoric.

VCE 11&12. IB Russian

VCE 11 & 12.

VCE (LOTE Russian) study is designed to provide a two-year program. Satisfactory completion of VCE units are based on successful completion of all outcomes of each unit. The areas of study for Russian comprise themes and topics, grammar, text types, vocabulary and kinds of writing. They are common for all of 4 study units.

There are three prescribed themes:

▲ The individual (*Education and aspiration, leisure and lifestyle, personal identity*).

▲ The Russian - speaking community
(*Visiting Russia, culture, art and entertainment*).

▲ The changing world (*Environmental issues, world of work, social issues*)

The student is expected to be familiar with, and be able to produce the following kinds of writing: *personal, informative, evaluative, persuasive and imaginative*.

IB Russian is delivered individually

5. WORKING DAYS AND HOURS

We are located in Elwood College.
101 Glenhuntly Road, Elwood

Sundays from 9.00 a.m. – 4.30 p.m.
(Timetable is different according to the classes)



Inquires 0411 044 758
3:00pm – 6:00pm Monday to Friday
Sunday 11:00am – 4:00pm
For particular inquires see page 2

